CITY OF TALLAHASSEE/INNOVATION PARK SITE PLAN REVIEW COMPLETENESS DETERMINATION CHECKLIST

In order for an application to be eligible for review, the following materials must be submitted to the Innovation Park/Tallahassee Development Review Committee. Five copies are required for this review.

APPLICANT	STAFF		
VERTIFICATION	VERIFICATION		
		1.	The applicant shall submit to the Innovation
	:	,	Park/Tallahassee Development Review
			Committee a detailed statement of objectives
	•		indicating:
	•		
			a. The general purpose of the development
			b. The type and square footage of non-residential
			development including floor area ratios,
			pervious and impervious surface areas, and
			other standards as may be required.
		2.	A site conditions map drawn to an appropriate
			engineer's scale sufficient to show and to depict
			the location of existing property lines for both
			private and public property (boundary survey),
			existing contours shown at a contour interval of
			two (2) feet, streets, buildings, watercourses,
			transmission lines, sewers, culverts, and drain
			pipes, water mains, public utility easements,
			wooded area, streams, lakes, marshes, and any
			other physical conditions on the site.
		3.	A site plan shall be drawn to an appropriate
		٥.	•
	•	•	engineer's scale showing:
			a. The proposed grading plan.
	Mathematical delication of the company of the compa		b. All rights-of-way and easements showing
			points of reference.
			c. All proposed buildings and other structures.

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			d. The location of phase lines indicating all
			applicable construction phases if applicable. e. The off-street parking and loading plan.
			f. A circulation diagram showing vehicular and
	Particular Control of Control		pedestrian movements including any special engineering features and traffic regulation devices.
		J	g. Provisions for the control of signs including size, shape and appearance.
		4.	A utility service plan showing:
			a. Existing drainage and sewer lines.
			b. The disposition and/or retention of sanitary waste and storm water.
		5.	A landscaping plan showing:
		-	a. Landscaped areas.
	Benario de descripción de del Proposition de Particion de		b. All specimen trees or groups of trees thirty-six
			(36) inches in diameter or larger, indicating those to be retained, removed, or relocated.
			c. The location, height, and material for walks,
			fences, walkways, and other man-made
			landscape features.
	-		d. Any special landscape features including but not limited to, man-made lakes, land sculptures and waterfalls.
		6.	Statistical information including:
			a. Total acreage of the site.
			b. Maximum building coverage expressed as a
	and the state of t		percentage of the total site area.
			c. The area of land devoted to rights-of-way,
	4127		transportation easements, parking and other transportation facilities expressed as a
			percentage of the total site area.
•			d. The area of land devoted to undisturbed open
			space expressed as a percentage of the total site area.
	and the second second second second		e. The calculated density/intensity for the project and impervious percentage.

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·		7.	Development schedule showing order of construction, proposed date for the beginning of construction and completion of the project as a whole and any phases thereof.
		8.	This completed checklist.
		9.	Other relevant information which is deemed to be appropriate by the Innovation Park/Tallahassee Development Review Committee to ensure consideration of all relevant issues.
	Park/Tallahassee see the following	_	oment Review Committee refers the project to the equired:
		10.	Completed application for Site Plan Review - Type A.
		11.	Application fee.

Note: All of the items listed above must be submitted at time of application, unless the Development Review Committee Chairman waives a specific item.

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Revised: